

# APPLICATION FOR EMPLOYMENT (GREEN TEAM)



## PLEASE COMPLETE AND ATTACH A RESUME

Please return to:

Suite 100, 10 Austin Street, St. John's NL, A1B 4C2

Email: [applications@ccnl.ca](mailto:applications@ccnl.ca) or Fax: 729-7270

What position(s) are you applying for? Check all that apply. ..... Team Leader Team Member

Green Team Job Ad Number(s) (i.e. OBFF21):

Location(s):

Green Team Job Ad Number(s) and Location(s) can be found on our Job Postings located at [www.ccnl.ca](http://www.ccnl.ca). Please include the Green Team Job Ad Number for all positions/projects for which you are applying on one application. Only one application form is required per applicant.

**Note:** This section is only to be completed if the job posting indicates the use of a personal vehicle for work related activities and if you would be willing to use your vehicle for these purposes. Reimbursement for vehicle mileage is in accordance with CCNL Policy.

**I have access to a vehicle that fulfills the requirements for the posted project/position:**  Yes  No

**PERSONAL INFORMATION**

Name: \_\_\_\_\_  
First Middle Last

Current Address \_\_\_\_\_  
Street or P.O. Box Number Community Postal Code

Home Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_ Email: \_\_\_\_\_

**REFERENCES (Please provide three)**

Reference's Name	Reference's Title	Organization/Group	Phone Number(s)

**RECRUITMENT INFORMATION**

Please let us know how you heard about the Green Team/ECHO Program(s):

Friend, Family: \_\_\_\_\_ CCNL Webpage: \_\_\_\_\_ Employment Centre(Location): \_\_\_\_\_

Career Counselor : \_\_\_\_\_ Job Posting (Location): \_\_\_\_\_ Immigration, Population Growth & Skills: \_\_\_\_\_

Social Media (specify): \_\_\_\_\_ Other (specify): \_\_\_\_\_

Terms and Conditions: By submitting this application, you certify that the statements made by you in this application and attached resume are true and complete to the best of your knowledge. Misinformation may result in the rejection of your application or dismissal.

**I accept the above Terms and Conditions:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE ATTACH A RESUME**

# GREEN TEAM POSITIONS

In partnership with the

## Town of Witless Bay

(Location: Witless Bay)



**Position Title: Community Development Assistant**

**Green Team Job Ad Number: WIT21**

**Project Title: Witless Bay Sustainable Heritage Program**

**PROJECT DESCRIPTION:** The Green Team will document the town's natural, cultural & heritage assets along with creating enhancements to physical areas. Focusing on heritage, the Team will complete a photo inventory of grave markers in the Old Cemetery & upload to a database. Contributing to the physical labour, the Team will repair fencing around the town's cemetery. Building on interpersonal skills, the Team will engage with residents 50+ yrs old regarding natural, cultural & heritage features of the town to contribute to future activities as well as collect information regarding historic walkways, paths & rights of way from town elders. The Team will survey residents for the Historic Buildings Initiative, a plaque program which will roll out in 2022. Other duties and responsibilities as required. All Teams will conduct a minimum of five Environmental Awareness Events or Activities, which may involve planning and public (or virtual) speaking on a variety of topics. \*IMPORTANT NOTE: All duties, activities and regulations are subject to change pending funding and public health protocols/recommendations. \*

### POSITION DETAILS

**TEAM LEADER (1 Position):** The Team Leader is the day to day supervisor for the Green Team. This person is responsible for the conduct of Team Members and the work they undertake. The Team Leader ensures that the work required is properly assigned and carried out, and that the project proceeds smoothly. This involves planning, maintaining discipline, daily acquisition of project materials, effective communication with the community partner and CCCNL staff, administrative duties etc. A team leader should demonstrate the ability to plan and organize, and must have leadership and supervisory skills.

**This position is for 8 weeks, at \$13.50/hr for 35 hours per week, from June 28<sup>th</sup> to August 20<sup>th</sup>, 2021.**

**TEAM MEMBER (1 Position):** The Team Member is an integral part of the Green Team program. The Team Member follows the direction given by the Team Leader, has the ability to work well in a team environment and feels that s/he can make a positive contribution to the projects undertaken.

**These positions are for 8 weeks, at \$12.50/hr for 35 hours per week, from June 28<sup>th</sup> to August 20<sup>th</sup>, 2021.**

### QUALIFICATIONS

- |  |  |
|--|--|
| ◆ Willingness to work outdoors in all weather conditions   | ◆ Willingness to participate in public engagement and community outreach initiatives |
| ◆ Physical ability and willingness to perform manual labor | ◆ Ability to work in a team setting  |
| ◆ Experience with maps and photography considered an asset | ◆ Youth aged 16-30   |
| ◆ Interest in environmental and cultural sustainability    |  |

### ADDITIONAL CONSIDERATIONS

- |  |  |
|--|--|
| <ul style="list-style-type: none"><li>Must have CSA approved work boots and/or rain boots and/or hip waders (if required)</li><li>Occasional weekend and evening work may be required</li><li>Transportation to/from worksite is the responsibility of employees</li><li>Some work from home may be required</li></ul> | <ul style="list-style-type: none"><li>One person on the team may be required to have a valid driver's license and full time access to a vehicle with adequate insurance</li><li>Reimbursement for vehicle mileage in accordance with CCNL policy</li></ul> |
|--|--|

### APPLICATION INFORMATION

Submit completed application & resume to one of the follow:

- Email: [applications@ccnl.ca](mailto:applications@ccnl.ca)
- Mail/In Person: Suite 100, 10 Austin St, St. John's, NL, A1B 4C2
- FAX: 709-729-7270

Please indicate the Job Ad Number(s) and Project Title on your application

**DEADLINE FOR APPLICATIONS IS:  
Sunday May 16<sup>th</sup>, 2021**

For more information please go to [www.ccnl.ca](http://www.ccnl.ca) or contact Megan Stuckless at [mstuckless@ccnl.ca](mailto:mstuckless@ccnl.ca)