

GREEN TEAM EMPLOYMENT APPLICATION FORM



PLEASE COMPLETE AND ATTACH A RESUME,
COVER LETTER AND 3 REFERENCES

Return to:

Email: applications@ccnl.ca or Fax: 729-7270
Suite 100, 10 Austin Street, St. John's NL, A1B 4C2



What position(s) are you applying for? Check all that apply. Team Leader Team Member

Green Team Job Ad Number(s) (ex. CBEA24):

Location(s):

Green Team Job Ad Number(s) and Location(s) can be found on our Job Postings located at www.ccnl.ca. Please include the Green Team Job Ad Number for all positions/projects for which you are applying on one application. Only one application form is required per applicant.

Note: This section is only to be completed if the job posting indicates the use of a personal vehicle for work related activities and if you would be willing to use your vehicle for these purposes. Reimbursement for vehicle mileage is in accordance with CCNL Policy.

I have access to a vehicle that fulfills the requirements for the posted project/position: Yes No

PERSONAL INFORMATION

Name: _____
First Middle Last

Current Address _____
Street or P.O. Box Number Community Postal Code

Home Number: _____ Cell Number: _____ Email: _____

REFERENCES (Please provide three)

Reference's Name	Reference's Title	Organization/Group	Phone Number(s)

RECRUITMENT INFORMATION

Please let us know how you heard about the Green Team Program:

Friend, Family: _____ CCNL Webpage: _____ Employment Centre(Location): _____
 Career Counselor : _____ Job Posting (Location): _____ Immigration, Population Growth & Skills: _____
 Social Media (specify): _____ Other (specify): _____

Terms and Conditions: By submitting this application, you certify that the statements made by you in this application and attached resume are true and complete to the best of your knowledge. Misinformation may result in the rejection of your application or dismissal.

I accept the above Terms and Conditions:

Signature: _____ Date: _____

PLEASE ATTACH A RESUME AND COVER LETTER

EMPLOYMENT OPPORTUNITIES



In partnership with

Town of Torbay

(Location: Torbay)

Position Titles: Conservation Steward

Green Team Job Ad Number: TOR24

Project Title: Wild Torbay-Growing Awareness



In partnership with Ducks Unlimited Canada and the Stewardship Association of Municipalities

PROJECT DESCRIPTION

This Green Team will be involved with an ongoing functional wetland assessment project that will be used to support the Town's Climate Change Adaptation & Mitigation Plan as well as the Habitat Stewardship Agreement. The team will undertake a variety of project activities including: creating and engaging the community with educational materials based on previously compiled conservation data; distributing informational brochures; installing community garden beds, as well as nest boxes for key bird species; researching history of stewardship & agricultural land use in Torbay via interviews; preparing draft educational programming and displays on Torbay's natural heritage; and participating in tree planting events with Stewardship Association of Municipalities. The team will also be responsible for other duties as required. All Teams will conduct a minimum of five Environmental Awareness Events and successful applicants will be required to participate in several training sessions, including Occupational Health and Safety (OH&S). Employees will be required to follow all OH&S regulations and policies of CCNL and the Town of Torbay.

POSITION DETAILS

TEAM LEADER (1 Position): The Team Leader is the day to day supervisor for the Green Team. This person is responsible for the conduct of Team Members and the work they undertake. The Team Leader ensures that the work required is properly assigned and carried out, and that the project proceeds smoothly. This involves planning, maintaining discipline and safety, daily acquisition of project materials, effective communication with the Community Partner and CCNL staff, administrative duties etc. A Team Leader should demonstrate the ability to plan and organize, and must have leadership and supervisory skills. **This position is for 8 weeks, at \$16.60/hr for 35 hours per week, from June 24th to August 16th, 2024. This project requires work from Monday to Friday from 8:30am to 4:00pm.**

TEAM MEMBER (1 Position): The Team Member is an integral part of the Green Team program. The Team Member follows the direction given by the Team Leader, has the ability to work well in a team environment and feels that they can make a positive contribution to the projects undertaken. **This position is for 8 weeks, at \$15.60/hr for 35 hours per week, from June 24th to August 16th, 2024. This project requires work from Monday to Friday from 8:30am to 4:00pm.**

QUALIFICATIONS

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|--|---|
| <ul style="list-style-type: none">• Willingness to work outdoors in all weather conditions• Physical ability to perform manual labor• Background in biology, ecology, geography or environmental sciences considered an asset• Graphic design capabilities are an asset | <ul style="list-style-type: none">• Willingness to participate in public engagement and community outreach initiatives, as well as conducting interviews• Willingness to adhere to administration requirements• Ability to work in a team setting |
|--|---|

ADDITIONAL CONSIDERATIONS

- | | |
|---|--|
| <ul style="list-style-type: none">• Must have CSA approved work boots and/or rain boots and/or hip waders (if required)• Transportation to/from worksite is the responsibility of employees• Successful candidates may be required to obtain vulnerable sector/criminal record clearances | <ul style="list-style-type: none">• One person on the team may be required to have a valid driver's license and full time access to a vehicle with adequate insurance• Reimbursement for vehicle mileage in accordance with CCNL policy• Occasional weekend and evening work may be required |
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APPLICATION INFORMATION

Submit completed **Green Team Employment Application Form, Resume, and Cover Letter** to one of the following:

- Email: applications@ccnl.ca
- Fax: 709-729-7270

Please indicate the **Job Ad Number(s)** and **Project Title(s)** on your Green Team Project Application Form for *all projects to which you wish to apply*

DEADLINE FOR APPLICATION IS:

Sunday, May 5th, 2024

For more information please go to www.ccnl.ca or contact Shelby Beals at sbeals@ccnl.ca