



# EMPLOYMENT OPPORTUNITIES

In partnership with



## Town of Conception Bay South

(Location: Conception Bay South)

Position Title: **Community Development Assistants**

Green Team Job Ad Number: **CBS24**

Project Title: **Clean and Green CBS**



### PROJECT DESCRIPTION

This Green Team will work with the member organizations that comprise the CBS Parks Commission. The Team will undertake the following activities: conduct research and undertake monitoring activities on the Kelligrews River to investigate the sources and causes of siltation occurring post-heavy rainfall in conjunction with KEEP; site enhancement, trail cutting, garden maintenance including picnic table repair and painting, and programming support at the CBS Community Garden; grass-cutting, weeding, culvert installation, boardwalk upkeep, trail mulching, and construction of flower boxes at Chamberlains Park; and T-trail system and grounds maintenance, along with operational support for Manuels River, including participation in Bobber Race Family Fun Day. The team will also be responsible for other duties as required by CCNL and the Town of CBS. All Teams will conduct a minimum of five Environmental Awareness Events and successful applicants will be required to participate in several training sessions, including Occupational Health and Safety (OH&S). Employees will be required to follow all OH&S regulations and policies of CCNL and CBS.

### POSITION DETAILS

**TEAM LEADER (1 Position):** The Team Leader is the day to day supervisor for the Green Team. This person is responsible for the conduct of Team Members and the work they undertake. The Team Leader ensures that the work required is properly assigned and carried out, and that the project proceeds smoothly. This involves planning, maintaining discipline and safety, daily acquisition of project materials, effective communication with the Community Partner and CCNL staff, administrative duties etc. A Team Leader should demonstrate the ability to plan and organize, and must have leadership and supervisory skills. **This position is for 8 weeks, at \$16.60/hr for 35 hours per week, from June 24<sup>th</sup> to August 16<sup>th</sup>, 2024. This project requires work from Monday to Friday from 8:30am to 4:30pm.**

**TEAM MEMBER (3 Positions):** The Team Member is an integral part of the Green Team program. The Team Member follows the direction given by the Team Leader, has the ability to work well in a team environment and feels that they can make a positive contribution to the projects undertaken. **These positions are for 8 weeks, at \$15.60/hr for 35 hours per week, from June 24<sup>th</sup> to August 16<sup>th</sup>, 2024. This project requires work from Monday to Friday from 8:30am to 4:30pm.**

### QUALIFICATIONS

- |  |  |
|--|--|
| <ul style="list-style-type: none"><li>• Willingness to work outdoors in all weather conditions</li><li>• Physical ability to perform manual labor</li><li>• Background in biology, ecology, geography or environmental sciences considered an asset</li><li>• Knowledge and/or interest in gardening considered an asset</li></ul> | <ul style="list-style-type: none"><li>• Willingness to participate in public engagement and community outreach initiatives</li><li>• Willingness to adhere to administration requirements</li><li>• Ability to work in a team setting</li><li>• Interest in environmental sustainability</li><li>• Ability/willingness to conduct research</li></ul> |
|--|--|

### ADDITIONAL CONSIDERATIONS

- |   |  |
|---|--|
| <ul style="list-style-type: none"><li>• Must have CSA approved work boots and/or rain boots and/or hip waders (if required)</li><li>• Transportation to/from worksite is the responsibility of employees</li><li>• Successful candidates may be required to secure a Criminal Record Check and/or Vulnerable Sector Check</li></ul> | <ul style="list-style-type: none"><li>• One person on the team may be required to have a valid driver's license and full time access to a vehicle with adequate insurance</li><li>• Reimbursement for vehicle mileage in accordance with CCNL policy</li><li>• Occasional weekend and evening work may be required</li></ul> |
|---|--|

### APPLICATION INFORMATION

Submit completed **Green Team Employment Application Form, Resume, and Cover Letter** to one of the following:

- Email: [applications@ccnl.ca](mailto:applications@ccnl.ca)
- Fax: 709-729-7270

Please indicate the **Job Ad Number(s)** and **Project Title(s)** on your Green Team Project Application Form for *all projects to which you wish to apply*

**DEADLINE FOR APPLICATION IS:**

**Sunday, May 5th, 2024**

For more information please go to [www.ccnl.ca](http://www.ccnl.ca) or contact Shelby Beals at [sbeals@ccnl.ca](mailto:sbeals@ccnl.ca)