



Conservation Corps Newfoundland & Labrador Internship Program

Application For Internship Funding

APPLICATION INFORMATION			
Name of Applicant (Group or Organization) <div style="border: 1px solid black; height: 20px; width: 100%;"></div>			
Mailing Address <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		City/Town <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	Province <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
Postal Code <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	Telephone Number <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		Fax Number <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
E-mail Address <div style="border: 1px solid black; height: 20px; width: 100%;"></div>			
Site(s) of Internship: (Town, City): <div style="border: 1px solid black; width: 90%;"></div>			
Location of Placement: <input type="checkbox"/> Laboratory <input type="checkbox"/> Field <input type="checkbox"/> Office			
Type of Facility: (if applicable) <input type="checkbox"/> Private Facility <input type="checkbox"/> Public Facility <input type="checkbox"/> Other <div style="border: 1px solid black; width: 150px; height: 20px; display: inline-block;"></div>			
Name and Title of Applicant Contact <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		Telephone Number (if different from above) <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
Applicant's Organization Type <input type="checkbox"/> Municipal <input type="checkbox"/> Youth <input type="checkbox"/> Special Interest <input type="checkbox"/> Other <div style="border: 1px solid black; width: 150px; height: 20px; display: inline-block;"></div>			
Provide a brief description of the mandate/activities of your organization: <div style="border: 1px solid black; height: 50px; width: 100%;"></div>			

INTERN REQUIREMENTS								
Duration of Internship Activities*	Year Month Day			Year Month Day				
	From	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>	To	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>
<p>*Internships are based on a 12-week placement at \$13.00 an hour for 35 hours per week. Extension of Internship placement and an enhanced salary may be considered. Please provide your special request below in your proposal description.</p>								

Minimum Educational Requirements

High School

College

Bachelors

Masters

Discipline:

INTERNSHIP PROJECT INFORMATION

Type of Placement (Check one of the following):

- Habitat Conservation, Restoration and Enhancement
- Communication and Education
- Research
- Cultural Heritage Conservation and Enhancement

Title of Placement:

Placement Description (outline the main activities):

Placement Travel:

Approximate amount of work related travel required per week (km):

Approximate distance from community to worksite (km):

Type of travel required (i.e. Truck, powerboat, ATV, hiking):

FUNDING REQUEST (CASH CONTRIBUTIONS)

Note:

- Cash contributions are contributions directly related to the intern's salary
- The Conservation Corps Internship Program is based on a 12-week placement at \$13.00 an hour for 35 hours per week.
- The Conservation Corps offers two categories of funding for internship placement: 1) **Partial Sponsorship:** Cost to applicant is \$3000.00 payable to the Conservation Corps; 2) **Full Sponsorship** (Intern's salary to be coverage in full by Conservation Corps through Corporate Sponsorship) No cost to applicant. Checking this option allows the Conservation Corps to present your proposed internship placement to potential corporate sponsors wishing to partner on an internship placement. Please note that it does not guarantee corporate sponsorship of your project.

Funding Requested from the Conservation Corps Internship Program. Please check one or both boxes.

If you check Partial Sponsorship please indicate in i & ii below the source(s) of your \$3000 contribution.

Partial Sponsorship

Full Sponsorship

i) Funding from the Applicant

\$

ii) Funding from Other Sources (Please specify Group / Organization name(s) and amount(s) to be contributed:

\$

Group/organization

Amount

\$

\$

\$

IN-KIND CONTRIBUTIONS

Note:

- In-kind contributions are contributions that are not directly related to the Youth Intern's wages. This funding is to subsidize the operation of the internship and must be identified by the applicant. Some examples include travel costs, office space rental, training, material and supplies, etc.

Item		Value
A. In-Kind Contributions from Applicant (Please specify):	<input type="text"/>	\$ <input type="text"/>
	<input type="text"/>	\$ <input type="text"/>
	<input type="text"/>	\$ <input type="text"/>
	<input type="text"/>	\$ <input type="text"/>
	Total – Applicant In-Kind Value:	
B. In-Kind Contributions from Other (Please specify):		
Group/Organization		
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>
Total – Other Sources In-Kind Value:		\$ <input type="text"/>

PROJECT CONTACT

Organization contact person for the duration of the project?

Name: <input type="text"/>	Title: <input type="text"/>
Phone (work): <input type="text"/>	Phone (cell if applicable): <input type="text"/>
Fax: <input type="text"/>	Email: <input type="text"/>

CERTIFICATION

I certify that the information in this application form is true, correct and complete in every respect to the best of my knowledge and I am authorized to sign on behalf of the organization.

Name: <input type="text"/>	Title: <input type="text"/>
Signature: <input type="text"/>	Date: <input type="text"/>

Please take time to fully complete the following information. Emphasis will be placed on this section during the project evaluation process.

PROPOSAL DESCRIPTION

1.0 Internship objectives

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2.0 Expected results

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3.0 Proposed activities and timelines.

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4.0 Means by which Internship and Intern's success will be measured.

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5.0 Brief description of applicant's (group/organization) background and expertise.

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6.0 Will Intern require specific training for placement? Yes No

6.1 If yes, please describe project-specific training below

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6.2 Please provide the following contact information for individual responsible for project specific training (if applicable)

Name:	<input type="text"/>	Title:	<input type="text"/>
Phone (work):	<input type="text"/>	Phone (cell if applicable):	<input type="text"/>
Fax:	<input type="text"/>	Email:	<input type="text"/>

7.0 Please indicate if any special considerations are required for the completion of your project or add any supplementary information you feel is relevant to your application.

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