



Conservation Corps
Newfoundland and Labrador
Suite 103, 10 Austin Street
St. John's, NL A1B 4C2

T: 709 | 729 | 7265
F: 709 | 729 | 7270
www.ccnl.ca

Dear Potential Partner:

Thank you for your participation in our new Environmental and Cultural Hiring Opportunity (ECHO) Program. Community partners like you are vital in generating the exciting and meaningful work that our students undertake.

Proposing an ECHO project not only enhances and conserves our environmental and cultural resources, but it also supports the development of students (aged 15-30) and the sustainability of your community and surrounding area.

Conservation Corps Newfoundland and Labrador (CCNL) has developed a strong reputation as a reliable provider of employment opportunities for youth to gain meaningful work experience in the province. Furthermore, our programs encourage the development of creative thinking, problem solving, and contribute to long-term sustainable development in the region.

If you already have a project fully or partially developed, please complete the ECHO Program Application below and return it to CCNL. If you don't have a project idea or if you require assistance in the application process, please contact us for application support. The deadline for proposals is **Friday, January 26th, 2018.**

If you have any questions about your project proposal, project development, other funding possibilities or any other matter regarding CCNL, please contact me at the above address or visit our website at www.ccnl.ca.

Sincerely,

Megan Stuckless
Programs Manager



Environmental and Cultural Hiring Opportunity (ECHO) Program Application

| SECTION A: APPLICANT INFORMATION | | | |
|---|--|--|--|
| A1. Organization Name: | A2. Street Address: | | |
| A3. Mailing Address: | A4. City/Town: | | |
| A5. Postal Code: | A6. Telephone Number: | | |
| A7. Fax Number: | A8. Email Address: | | |
| A9. Please describe your organization (check all that apply) <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> <input type="checkbox"/> Not-for-profit <input type="checkbox"/> Environmental <input type="checkbox"/> Community Group <input type="checkbox"/> Other, please specify. (e.g. First Nation Community) _____ </td> <td style="width: 50%; border: none;"> <input type="checkbox"/> Culture/Heritage <input type="checkbox"/> Youth <input type="checkbox"/> Municipality </td> </tr> </table> | | <input type="checkbox"/> Not-for-profit <input type="checkbox"/> Environmental <input type="checkbox"/> Community Group <input type="checkbox"/> Other, please specify. (e.g. First Nation Community) _____ | <input type="checkbox"/> Culture/Heritage <input type="checkbox"/> Youth <input type="checkbox"/> Municipality |
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| A10. Please provide a brief description of the mandate of your organization: | | | |
| A11. Website: | A12. Federal Riding: | | |

| | A13. Primary Contact - Application Process | A14. Primary Contact – Employment Term |
|------------|--|--|
| Name: | | |
| Title: | | |
| Phone (w): | | |
| Phone (c): | | |
| Phone (h): | | |
| Fax: | | |
| Email: | | |

SECTION B: PROJECT INFORMATION

| | | | |
|---|--|--|--|
| B1. Project Title: | B2. Project Location (if different from address above): | | |
| B3. What is the primary focus of your project? <table style="width:100%; border:none;"> <tr> <td style="width:50%; border:none;"> <input type="checkbox"/> Community Development <input type="checkbox"/> Sustainability <input type="checkbox"/> Water (Stream Restoration, Water Quality, Conservation) <input type="checkbox"/> Other, please specify: _____ </td> <td style="width:50%; border:none;"> <input type="checkbox"/> Cultural/Heritage Conservation <input type="checkbox"/> Waste (Diversion, Reduction) <input type="checkbox"/> Education and Engagement </td> </tr> </table> | | <input type="checkbox"/> Community Development <input type="checkbox"/> Sustainability <input type="checkbox"/> Water (Stream Restoration, Water Quality, Conservation) <input type="checkbox"/> Other, please specify: _____ | <input type="checkbox"/> Cultural/Heritage Conservation <input type="checkbox"/> Waste (Diversion, Reduction) <input type="checkbox"/> Education and Engagement |
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| B4. Project Description: | | | |
| B5. Requested Work Term: <i>*Each organization may apply for a maximum of TWO ECHO placements per year.</i> <table style="width:100%; border:none;"> <tr> <td style="width:50%; border:none;"> <input type="checkbox"/> 8 weeks (Jul 3 – Aug 24) @ 12.00/hour <input type="checkbox"/> 7 weeks (Jul 3 – Aug 17) @ 12.00/hour </td> <td style="width:50%; border:none;"> <input type="checkbox"/> 1 student: Community Partner \$966; CCNL \$2898 <input type="checkbox"/> 2 students: Community Partner \$1932; CCNL \$5796 <input type="checkbox"/> 1 student: Community Partner \$845; CCNL \$2536 <input type="checkbox"/> 2 students: Community Partner \$1690; CCNL \$5072 </td> </tr> </table> | | <input type="checkbox"/> 8 weeks (Jul 3 – Aug 24) @ 12.00/hour <input type="checkbox"/> 7 weeks (Jul 3 – Aug 17) @ 12.00/hour | <input type="checkbox"/> 1 student: Community Partner \$966; CCNL \$2898 <input type="checkbox"/> 2 students: Community Partner \$1932; CCNL \$5796 <input type="checkbox"/> 1 student: Community Partner \$845; CCNL \$2536 <input type="checkbox"/> 2 students: Community Partner \$1690; CCNL \$5072 |
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| B6. If full placement term is not approved, do you wish to be considered for a reduced placement term? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | |
| B7. Does this project require the use of a vehicle in order to be completed? <input type="checkbox"/> Yes <input type="checkbox"/> No | B8. If yes, will the vehicle be supplied by the organization? <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| B9. Will other forms of travel be required (i.e. ATV, hiking, watercraft)? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | |
| B10. Will the student be working with other individuals/groups? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please indicate whom and when (i.e. Site supervisor, other summer students, Job Creation Placements, etc.) _____ | | | |
| B11. Does your project require specific permits or permission in order for the work to be completed (e.g. In-stream Work Permits [DFO], Permit to Occupy, etc.)? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide type of permit/permission and anticipated date of approval: _____ | | | |
| B12. Are there potential safety hazards with this project? If so, please describe. _____ | | | |
| B13. Please list all types of manual hand tools AND power tools required for this project. (If applicable) _____ Can someone from your organization provide training on the required tools? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide the name and title of that individual. Name: _____ Title: _____ | | | |
| B14. Access to office space, phone, fax, internet, and email MUST be provided by the community partner to allow student(s) to complete the administrative requirements of their position(s). Is the community partner able to provide access to the above resources? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | |

SECTION C: PLACEMENT INFORMATION

Please fill out Section C for each student placement requested (up to a maximum of two placements).

| | |
|---|--|
| C1. Job Title 1: | Duration: |
| C2. Please list the primary job duties and responsibilities: | |
| C3. Hours of Work: Mon: _____ Tues: _____ Wed: _____ Thurs: _____ Fri: _____ Sat: _____ Sun: _____ | |
| If further explanation is required please include it here: | |
| C4. Desired level of Education of the Student: <input type="checkbox"/> Secondary (High School) <input type="checkbox"/> Post-Secondary (College, Technical Institute, University, etc.) | |
| C5. If the job requires a person to work in special working conditions (in-stream work, remote etc.), please provide details here: _____ | C6. If the job is physically demanding, please provide details here: _____ |
| C7. Two community outreach/engagement activities are required through the ECHO Program. Please describe the type of activities and the role of the student. | |

SECTION C: PLACEMENT INFORMATION

Please fill out Section C for each student placement requested (up to a maximum of two placements).

| | |
|---|--|
| C1. Job Title 2: | Duration: |
| C2. Please list the primary job duties and responsibilities, be as specific as possible. | |
| C3. Hours of Work: Mon: _____ Tues: _____ Wed: _____ Thurs: _____ Fri: _____ Sat: _____ Sun: _____ | |
| If further explanation is required please include it here: | |
| C4. Desired level of Education of the Student: <input type="checkbox"/> Secondary (High School) <input type="checkbox"/> Post-Secondary (College, Technical Institute, University, etc.) | |
| C5. If Post-Secondary selected, what is the preferred field of studies? | |
| C6. If the job requires a person to work in special working conditions (in-stream work, remote etc.), please provide details here: _____ | C7. If the job is physically demanding, please provide details here: _____ |
| C8. Two community outreach/engagement activities are required through the ECHO Program. Please describe the type of activities and the role of the student. | |

SECTION D: BUDGET AND FUNDING

| Organization | Contribution Amount (\$) | Confirmation (Y/N) | Confirmation Date |
|--------------|--------------------------|--------------------|-------------------|
| | | | |
| | | | |
| | | | |

SECTION E: ADDITIONAL INFORMATION

Use this space to indicate any special considerations required for the completion of your project or to add any supplementary information you feel is relevant to your application.

SECTION F: CERTIFICATION

I certify that the information in this application form is true, correct and complete in every respect to the best of my knowledge and I am authorized to sign on behalf of the organization.

Name:

Title:

Signature:

Date:

FURTHER INFORMATION

For inquiries please contact:

Megan Stuckless - Programs Manager
Conservation Corps Newfoundland and Labrador
Tel: 709-729-7279
Cell: 709-725-7104
Fax: 709-729-7270
Email: mstuckless@ccnl.ca

Please forward completed Applications to:

Conservation Corps Newfoundland and Labrador
10 Austin Street, Suite 103
St. John's NL A1B 4C2
Fax: 709-72-7270
Email: mstuckless@ccnl.ca